

Kilmashogue Golf Club-Data Privacy Statement

Introduction

This data privacy statement sets out how we use and manage information that you give to us as a member of Kilmashogue Golf Club.

Information Collected

We are committed to ensuring that your data privacy is protected. We will store and manage your personal details in our systems and we will not release your data to third parties except as provided for in this statement. When you complete an application to join the club personal information is collected from you (your name, email address, current home address, phone numbers, gender, DOB, previous golf club membership, golf handicap information, type of membership sought). Your data will only be used in accordance with this privacy statement.

What we do with the information we gather

We require information from you to administer your membership and to facilitate your golf in the following manner:

- Internal club membership record keeping;
- Sending membership subscription notices to you;
- Recording financial transactions against your subscribed account;
- Contacting you with relevant club correspondence;
- Maintaining a record of competitions you play;
- Maintaining a record of your handicap;
- Keeping you informed of club activities;
- Confirm your handicap to other Golf Clubs if they request confirmation of your handicap.

Data other KGC members can see

Your competition scores, handicap index and your phone and email contact details (as per members' directories) will be available for viewing by fellow members of KGC.

3rd Parties

For efficient and effective administration of certain matters the Club uses 3rd Parties to provide services on behalf of the Club to process some data of the members. (a) The Clubnet golf booking system is administered on the Club's behalf by a 3rd Party, Clubnet. Members data, particularly email addresses, are processed for the purpose of effective operation of the golf timesheet booking system. This service is also used to relay Club information e.g. Course conditions and information on Club events and Club newsletters. (b) The services of Handicap Master Ltd, are used to administer

the Men's and Ladies golf handicap system. (c) The services of Masterscoreboard are used to record competition details and scores. (d) Golf Ireland require member data in relation to results of golf competitions and for handicap records. (e) Your data will also be shared with St. Columba's College for College licence and licensee administration purposes.

We will retain your personal information on our club membership database for the duration of your membership and until such time as it is appropriate to remove your records. We take your privacy seriously and all such information is held on secure servers.

Kilmashogue Golf Club will work with best endeavours to comply with all applicable Data Protection Regulations. We may change or update this statement from time to time as required and will notify you accordingly.

Marketing

The Club wishes to advise that we do not share your data with external marketing companies and retains this data for the Club purposes only.

Photography

On occasion such as at team matches or social functions, photographers may be recording the day's events with cameras for upload and then linked to the Club Website. If you do not wish to be included, please let the photographer know on the day or evening.

CCTV (Closed Circuit Television) Data.

Cameras are installed in various locations (in carpark and around clubhouse) to monitor movement and other activities for safety and security reasons.

Individual Rights and Responsibility

You have the right to request a copy of the information we hold about you. If you would like a copy of this information please email us on admin@kilmashoguegc.ie. This will be provided to you in written format.

We want to make sure that your personal information is accurate and up to date. You may review your data by request at any time and ask us to correct or erase information that is inaccurate or out of date.

Changes to our privacy policy

We keep our privacy statement under regular review and will place any updates on our website.

Kilmashogue Golf Club

15 May 2022