



Kilmashogue Golf Club Constitution

(As amended 16th March 2023)

Kilmashogue Golf Club

CONSTITUTION AND RULES

As amended 16 March 2023

1 PRELIMINARY, DEFINITIONS AND INTERPRETATIONS

- 1.1 Rules herein contained are indicated by consecutive numbers.
- 1.2 Clauses are indicated by consecutive numbers preceded by Rule numbers.
- 1.3 Sub-Clauses are indicated by consecutive numbers preceded by Rule, and Clause numbers.
- 1.4 Sub-Sub-Clauses are indicated by consecutive numbers preceded by Rule, Clause and Sub-Clause numbers.
- 1.5 The "Men's Club" shall mean the group of male amateur playing golfers operating under a Constitution acceptable to Golf Ireland and to which the Men's Club is affiliated.
- 1.6 The "Ladies Club" shall mean the group of female amateur playing golfers operating under a constitution acceptable to Golf Ireland and to which the Ladies' Club is affiliated.
- 1.7 The name or title "Committee" and the Officers and members thereof, without qualification, shall mean either the Men's Committee or the Ladies' Committee or their Officers or Members where the context so admits or requires.
- 1.8 The name or title "Club", without qualification, shall mean the Men's Club, the Ladies' Club, or both, where the context so admits or requires the name or title "Club", without qualification, shall mean the Men's Club, the Ladies' Club, or both, where the context so admits or requires.

2 TITLE

- 2.1 The name of the Club shall be Kilmashogue Golf Club. This name shall be the common name by which the:
 - 2.1.1 Kilmashogue Men's Golf Club (hereinafter called "the Men's Club") and the
 - 2.1.2 Kilmashogue Ladies' Golf Club (hereinafter called "the Ladies' Club") shall be individually and collectively known.
- 2.2 The Official address of the Club is Kilmashogue Golf Club at St. Columba's College, Whitechurch, Dublin 16.

3 OWNERSHIP

- 3.1 The Land on which the Golf Course and Clubhouse have been constructed is the property of St. Columba's College whose address (registered office) is St.Columba's College, College Road, Whitechurch, Dublin 16 hereinafter called 'the Owner' which expression shall include its successors and assigns.

4 LICENCE

- 4.1 The Club uses the Facilities under Licences granted annually to Members of the Club from the Owner of the Facilities. In the event of the Licences being revoked the Club shall notify the Union forthwith.
- 4.2 The Club accepts that the Licences granted by the Owner to the Licensees for the use of the facilities will not entitle the Licensees to any legal interest in the property.
- 4.3 The Licence shall stand in the name of the Owner and the individual Licensees.
- 4.4 Only current Licence Holders are eligible for membership of Kilmashogue Golf Club.

As amended 16 March 2023

5 MEMBERSHIP

5.1 The membership of the Men's Club shall consist of Male Playing Members who are Ordinary Members and other subscribing Playing Members as may be elected from time to time under Clause 13.2 and such Honorary Members (including Life) as may be elected from time to time by the Men's Committee.

5.2 The membership of the Ladies' Club shall consist of Female Playing Members who are Ordinary Members and other subscribing Playing Members as may be elected from time to time under Clause 13.2 and such Honorary Members (including Life) as may be elected from time to time by the Ladies' Committee.

5.3 Only Ordinary Members shall be

5.3.1 entitled to attend and vote at all Annual General, Special or Extraordinary General Meetings, and

5.3.2 Entitled to nomination for and election to Office and General Committee in the respective Clubs of which they are such members.

6 ETHOS

6.1 Kilmashogue Golf Club is an equal status club whose aim is to promote and provide a sporting and social environment for all its members.

7 OBJECTS

7.1 The Men's Club shall

7.1.1 Promote the amateur game of golf amongst its members.

7.1.2 Be affiliated to Golf Ireland and undertake to accept and abide by the Constitution and Bye-Laws of Golf Ireland and the Bye-Laws of the Region in which the Course is situated.

7.1.2.1 In compliance with Union Bye-Law 2, pay,

(i) a per capita subscription to Golf Ireland and

(ii) a per capita Levy to Golf Ireland on every male playing member of the Club at the end of its last financial year in the categories prescribed by the such Bye-Laws.

7.1.3 Accept and apply the Standard Scratch Score and Handicapping Scheme as prescribed by the Council of National Golf Unions and such rules thereunder as may require to be implemented from time to time by Golf Ireland.

7.1.4 Accept and recognise the Royal and Ancient Golf Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

7.2 The Ladies' Golf Club shall:

7.2.1 Promote the amateur game of golf amongst its members.

7.2.2 Be affiliated to Golf Ireland and undertake to accept and abide by the Constitution and Bye-Laws of Golf Ireland and the Bye-Laws of the Region in which the Course is situated.

7.2.3 In compliance with such Constitution pay, a per capita subscription on every female playing member of the Club at the end of its last financial year in the categories prescribed by such Constitution.

7.2.4 Accept and apply the Handicapping System as prescribed by Golf Ireland and such rules thereunder as may require to be implemented from time to time by Golf Ireland.

7.2.5 Accept and recognise the Royal and Ancient Golf Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status

8 PRESIDENT

8.1 The Men's and Ladies Club shall have a President and a Vice-President commencing at the 2012 A.G.M. The President shall alternate between a member of the Men's Club and Ladies Club [on an annual basis] and in any year that the President is a member of the Men's Club, the Vice-President shall be a member of the Ladies Club and in any year that the President is a member of the Ladies Club, the Vice President shall be a member of the Men's Club. These shall be nominated by the President, Past Captains and Presidents (called the presidential nominating group) who continue to be members of the Club with a quorum of 20% and further approved at the A.G.M. by the members. The meeting shall be convened by the President or some other person from the presidential nominating group.

8.2 The term of office of the President and Vice-President shall be ONE year unless removed from office by resolution of the members of the Club which appointed him / her at A.G.M. and shall be replaced by another appointee at the same time or at the next A.G.M.

8.3 The President and Vice-President shall be entitled to attend meetings of the committee of the Club by which he / she was appointed and, or, meetings of the Joint Committee. The President and Vice-President will not have voting rights at any such meeting but will have the right to be heard.

8.4 All Annual General, or Extraordinary General Meetings shall be chaired by the President or the Vice President or any other member elected by those present.

8.5 The President shall be regarded as the guardian of the Constitution and shall ensure that all procedures and practices pursued are in accordance therewith. He / she shall have special regard to the requirements of Articles 6, 7, 23 and 26 as may be applicable from time to time in respect of the Men's or Ladies Club as appropriate.

9 OFFICERS

9.1 The Officers of the Men's Club shall be Captain, Vice-Captain, Honorary Secretary, Honorary Treasurer, Honorary Competitions Secretary and Honorary Handicap Secretary

9.2 The Officers of the Ladies' Club shall be a Captain, Vice-Captain, Honorary Secretary, Honorary Treasurer, Honorary Competitions Secretary and Honorary Handicap Secretary.

9.3 To be eligible for the position of Vice Captain the nominee must have served on the committee for a minimum of 1 (one) year OR have been a full member of Kilmashogue Golf Club for at least the previous three years.

10 MANAGEMENT

10.1 Allocation of functions

10.1.1 The business and affairs of the Men's Club as required by Golf Ireland, shall be under the jurisdiction and control of a General Men's Committee (hereinafter referred to as "the Men's Committee") consisting of the Officers of the Men's Club, and five other voting members of the Men's Club elected under Clause 10.2.4 and Clause 20.7.

10.1.2 The business and affairs of the Ladies' Club as required by Golf Ireland, shall be under the jurisdiction and control of a General Ladies Committee (hereinafter referred to as "the Ladies' Committee") consisting of the Officers of the Ladies' Club, and five other voting members of the Ladies' Club elected under Clause 10.2.4 and Clause 20.7.

10.1.3 Each of the aforementioned Committees may exercise its powers notwithstanding that there might be a vacancy in its membership.

10.1.4 All the business and other matters of the Golf Club, excepting those described at 10.1 and 10.2 shall be under the control and jurisdiction of the Joint Committee.

10.1.5 At Meetings of the foregoing Committees:-

10.1.5.1 The quorum for the Men's Club shall be 5 of those entitled to attend and vote.

10.1.5.2 The quorum for the Ladies Club shall be 5 of those entitled to attend and vote

10.1.6 At Meetings of such Committees the chair shall be taken by the Captain or, if absent, by the Vice-Captain. In the absence of both of these Officers those in attendance shall elect a Chairperson.

10.1.7 The Chairperson at a Meeting shall, in addition to a deliberative vote, have, and shall exercise, a casting vote.

10.2 Elections, Officers and Committees.

10.2.1 The Captain of the Men's and the Captain of the Ladies' Clubs shall retire after one year's service and shall be succeeded by the Vice-Captain, provided always that the members at Annual Meeting may vote that the outgoing Captain should serve in that capacity for a longer period. Should the outgoing Captain consent and be re-elected the tenure of office of the Vice-Captain shall be extended for a similar period.

10.2.2 The other Honorary Officers of each Club and the Ordinary Members of Committee of each Club shall retire annually and shall be eligible for re-election, provided always that the same Office or Committee ranking shall not be held by the same Officer or Committee Member for more than three consecutive years.

10.2.3 The election of Officers and Members of the General Committee of both Clubs shall be made at the respective Annual General Meetings.

10.2.4 Nominations (with the consent of the Nominee) for election to any Honorary office or as an Ordinary Member of Committee shall be made:-

10.2.4.1 By the General Committee of the particular Club or

10.2.4.2 By any two Ordinary Members of the particular Club. Updated August 2018

10.2.5 All such nominations shall be given to the Honorary Secretary of the particular Club at least 28 days prior to the Annual General Meeting of that Club.

10.2.6 A complete list of Nominees (Officers and Committee) together with their proposers and seconders must be posted on the Club Notice Board for at least seven days prior to the date of the particular Annual General Meeting.

10.2.7 The respective Committees shall have power to fill vacancies in any of these offices (including membership of its Committee) during any year. The persons so appointed shall hold office until the next Annual General Meeting of the particular Club. Such appointments shall not be construed as forming part of any time limit provided for in Clause 10.2.2.

10.2.8 At any General Meeting, if the election of a continuing member of the Committee to a position as an Officer will leave a vacancy on the Committee, then such vacancy shall be filled at the Annual General Meeting from candidates already nominated for membership of the Committee. In the event that there are not sufficient candidates to fill such vacancies the Chairperson shall first declare the nominated candidates elected and then invite verbal nominations with seconders from the voting members present at the meeting.

10.2.9 The office of any Officer shall be vacated by such Officer resigning there from or on ceasing to be a member of either the Men's or the Ladies' Club or being removed by a resolution at an Annual General Meeting of the appropriate Club.

10.3 Committee Meetings

10.3.1 Stated Meetings of the Men's Committee shall be held not less than three times per annum.

10.3.2 Stated Meetings of the Ladies' Committee shall be held not less than three times per annum.

10.3.3 Upon a requisition signed by not less than three members of a Committee stating the nature of the business to be transacted, the Captain or Honorary Secretary of the Club shall call a

Special Meeting of such Committee for the consideration thereof; and if the Officers designated above neglect or refuse to call such Meeting within seven days the same may be convened by notice signed by four members of such Committee.

10.4 Owner's Staff

10.4.1 The Committees of the Men's and of the Ladies' Clubs shall cooperate with such staff as are employed by the Owner in the maintenance, service and upkeep of the Course and Clubhouse and shall direct their members to facilitate such staff in the execution of their duties in the interest of both the Owner and Kilmashogue Golf Club.

10.5 Joint Committee

10.5.1 The requirements of Clause 10.5.2 shall be implemented by a Joint Committee, the members of which will comprise all the Honorary Officers and Members of the Men's and the Ladies' Committees.

10.5.2 The Joint Committee shall be responsible for the running of Kilmashogue Golf Club, except for specific issues requiring the individual Men's or Ladies Committee involvement, e.g. handicapping. Also the Joint Committee shall:

10.5.2.1 Make and from time to time alter, such Bye- Laws and regulations as are considered necessary in the interest of the members of both Clubs.

10.5.2.2 Make such Local Rules (provided they are not at variance with the Rules of Golf) and regulations for the use of the Course as are required.

10.5.3 Every member of every category and every visitor introduced by a member shall be subject to, and must comply with, all Rules, Bye- Laws and Regulations in force.

10.5.4 The Joint Committee shall be chaired by the Captain, or the Ladies Captain in turn, or in their absence the Vice Captain or the Ladies Vice Captain, unless some other arrangement is mutually agreed between them.

10.5.5 Three Honorary Officers from the Men's Club plus three Honorary Officers from the Ladies' Club will constitute a Quorum for a Joint Committee meeting, including the Captains. Both Captains should be present, but one or both may be substituted by a vice captain.

10.6 Appointment of Sub-Committees

10.6.1 The Men's, the Ladies' and the Joint Committees shall each have power to appoint Sub-Committees and to define the scope of their authority and to delegate and confer on such Committees the powers necessary for the discharge of the function or functions for which such Sub-Committee was formed. No Sub-Committee may be appointed to elect members (see Clause 13.1)

10.6.2 Each Sub-Committee shall retire annually on the date of the Annual General Meeting of its respective Club or when the function for which it was appointed is completed.

10.6.3 The quorum of each Sub-Committee shall be defined at the time of appointment.

10.6.4 The Chairperson of each Sub-Committee shall, in addition to a deliberate vote, have, and shall exercise a casting vote.

10.6.5 The Men's Captain and / or the Ladies Captain may attend every sub-committee, as appropriate.

11 ADMINISTRATION

11.1 The Men's Club shall, insofar as is required by Golf Ireland be administered by the Captain, Officers and Committee Members of the Men's Club.

11.2 The Ladies Club shall, insofar as is required by Golf Ireland be administered by the Captain, Officers and Committee Members of the Ladies Club.

11.3 All other matters of the Golf Club shall be administered by the Joint Committee.

11.4 All written complaints concerning matters under the jurisdiction and control of the Committee of the particular Club shall be referred primarily to the Honorary Secretary of that Club who, in consultation with the Captain, if unable to resolve same, shall place the complaint on the agenda for the next Meeting of the Committee of such Club for investigation and decision. (See Rule 16)

12 FINANCE

The financial affairs of the Men's Club and the ladies Club shall be administered as follows:-

12.1 The Honorary Treasurer of the Men's and Ladies Clubs shall be jointly and severally responsible for keeping full and detailed accounts, books and records, showing up to date financial affairs, receipts and disbursements of the Club.

12.2 The Banking accounts shall be kept in the name of the Kilmashogue Golf Club (Members Account) in such bank as the Joint Committee may, from time to time determine.

12.3 Matter requiring Consent. Unless otherwise agreed by 20% of Members at an EGM or AGM, the Club cannot permit the aggregate borrowings/debts of the Club to exceed €10,000.00.

12.4 The Joint Committee shall ensure the payment to Golf Ireland, as appropriate, of the annual per capita subscription, Provincial Levy and any other Levy on members as required by the Bye-Laws of the Golf Ireland

12.5 The Honorary Treasurers of the Men's Club and the Ladies' Club shall jointly prepare a financial report of the financial affairs of the Club for the financial year ended 31st August.

12.6 Such financial reports shall, in so far as is possible and practicable, comply with the requirements of Golf Ireland.

12.7 Such financial reports shall be considered and accepted by the joint committee prior to audit.

12.8 The joint committee shall cause such financial reports to be audited and shall fully cooperate with the auditor.

12.9 The audited financial reports, including the auditors report, shall be circulated to the ordinary members at least 14 days prior to the AGM and presented for approval thereat.

13 ELECTION OF MEMBERS

13.1 Election of Members is subject to the limitations agreed by the Joint Committee

13.1.1. The election of all male members shall be in the hands of Men's Committee.

13.1.2 The election of all female members shall be in the hands of the Ladies' Committee.

13.1.3 The Committee may set an extra fee to be paid by all new members.

13.2 The procedure for the election of members in each Club shall be as follows:

13.2.1 Each candidate for election (except in the case of Honorary Members) should be proposed by one voting member of not less than 1 years standing and seconded by one other voting member of not less than 1 years standing

13.2.2 The proposer and seconder should each know their candidate personally and should write a letter addressed to their Committee stating their personal knowledge of their candidate.

13.2.3 A Voting Member wishing to propose the candidate for election should obtain an Application Form for Membership and should in due course return it to the Honorary Secretary duly completed signed by the Proposer and Seconder, together with the letters required under Sub-Clause 13.2.3 above and should, in addition, forward to the Committee such additional information as might be required.

13.2.4 Where the Committee decides that the name of a duly proposed and seconded candidate for election should go forward the name and address of the candidate shall be posted on the Clubhouse Notice Board for at least 10 days. If there are no objections from Club members received in writing by the Honorary Secretaries within this time, the candidate shall be deemed duly elected.

13.2.5 Where an individual wishes to become a member of the Club, but is not personally known to an existing member, in order to comply with 13.2.1 such individual shall complete an application form for membership and also attend a meeting with two Officers of the Club to which they are applying. The Officers may then propose and second the application.

13.2.6 Immediately on election notice in writing shall be dispatched to all elected candidates by the Honorary Secretary of the Club, together with a copy of the Club Constitution.

13.2.7 Where a candidate is not elected to membership and at a later date wishes to make a further application for membership, the same procedure as set out above must be followed on any subsequent application.

13.2.7.1. Former members who wish to renew their membership within a two year period of them ceasing to be a member, upon contacting the relevant Hon Secretary and with the agreement of the Committee, may be immediately re-instated.

13.2.8 It shall be the duty of every elected Member to acquaint himself/herself of the Constitution, Rules and Bye-Laws of the Club and each such Member shall be bound by same and by all acts or deeds of any person or persons acting for or on behalf of the Club under any power, authority or discretion conferred by or pursuant to such Constitution, Rules or Bye-Laws.

13.2.9 No person shall be considered a Member (except Honorary) until his/her appropriate Fee has been paid. By such payment a Member:

13.2.9.1 shall be entitled to the rights and privileges of membership of the category of member to which he/she shall have been elected

13.2.9.2 acknowledges that he/she submits to and is bound by the Constitution, Rules and Bye-Laws of the Club and every renewal of subscription by him/her shall be deemed to be a similar acknowledgement.

14 CATEGORIES

14.1 Voting and non-voting members may be elected to the Men's Club and to the Ladies' Club.

14.2 The following shall be voting members:-

14.2.1 ORDINARY MEMBERS who shall comprise

14.2.1.1 Male Members who, having paid the appropriate Entrance Fee, and Annual Subscription applicable to this category shall be entitled to attend and vote at all Annual General and all Special General or Extraordinary General Meetings of the Men's Club.

14.2.1.2 Female Members who, having paid the appropriate Entrance Fee, and Annual Subscription applicable to this category shall be entitled to attend and vote at all Annual General and all Special General or Extraordinary General Meetings of the Ladies' Club.

14.2.1.3 An Ordinary Member elected an Honorary Member of his/her Club shall retain all the rights and privileges of membership of this category.

14.3 The following, of either gender, shall be non-voting members of their respective Clubs. The Men in these categories shall each be members of the Men's Club and the Ladies in these categories shall each be members of the Ladies' Club. All members in these categories, except Honorary Members, shall be required to pay the Annual Subscription applicable to each category.

14.3.1 JUNIOR and JUVENILE MEMBERS shall comprise young persons whose ages at date of election shall not be less than 12 years or more than 21 years. Such membership shall cease on 31st December next after such person has attained the age of 21 years.

14.3.2 HONORARY MEMBERS shall comprise persons who either the Men's or the Ladies' Committees wish to acknowledge as having rendered exceptional service to the Club or to the game of golf or whose distinguished position or public service would render their membership of special advantage to the Club.

14.3.3 FIVE DAY MEMBERS shall comprise those elected to membership of either club who have not been admitted to Ordinary Membership of either club.

14.4 The following category of member shall be transferable within the membership structure

14.4.1 Junior/Juvenile Members on ceasing to be eligible for these categories and wishing to be elected to another category shall be treated with priority at the next election.

15 ANNUAL CLUB SUBSCRIPTION(S)

15.1 All categories of member, except Honorary Member, shall be obliged to pay (an) Annual Club Subscription(s).

15.1.1 The subscription payable to the Club concerned to cover domestic requirements including subscriptions payable to Golf Ireland or relevant Region, team expenses and the provision of prizes for competition shall be fixed at the Annual or a Special General Meeting of such Club. Thereafter any alteration shall be decided at the Club Annual General or a Special General Meeting.

15.1.2 Members aged 75 on or before the 1st July are entitled to a 10% discount on the Annual Club Subscription.

15.2 All subscriptions shall be payable on 1st July each year.

15.3 Any member whose subscription shall be unpaid on 1st August in any year or who has not entered into an agreement with the Club to pay the subscription shall cease to be a member of the Club, but the Committee may re-elect such member without re-nomination or re-posting, within 6 months from the date when the subscription became due, on payment of all subscriptions and other monies due to the Club, and in addition a fine of half the annual subscription.

15.4 Any member whose subscription is unpaid shall be ineligible to compete in Club or Open competitions, to enter Championships or Tournaments or to represent the Club.

16 FINES

16.1 The Committee of the Club concerned is empowered to impose fines for breaches of the Rules, Bye-Laws and Regulations of the Club in force for the time being, and temporarily withdraw, in as much as it is in its power to do so, the use of the Clubhouse and Course from any member whose conduct or breaches of the Rules, Bye-Laws and Regulations may, in the opinion of the Committee, justify this course.

16.2 Any member refusing or failing to pay a fine so imposed within four weeks after notification thereof, shall, in so far as is in the Committee's power to do so, not be permitted to use the Clubhouse or Course until such fine has been paid. Alternatively, notification from the Honorary Treasurer to the Honorary Secretary, in writing, that the fine remains unpaid shall entitle the Committee to avail of Rule 17.

17 REMOVAL OF MEMBER FROM THE CLUB AND SUSPENSION OF MEMBER

17.1 If any allegation of misconduct by a Member be submitted to an Officer of either the Men's or Ladies' Club, in writing, any Officer of the Club concerned may make such enquiries as are considered necessary to obtain all relevant details. Such information shall be placed before the Committee of the Club which elected such member which shall, in meeting, enquire into such conduct.

17.2 If, in the opinion of the Committee, the conduct in question may warrant the suspension (by the temporary withdrawal of the privileges of Membership) or expulsion of such Member he or she shall be so informed in writing.

17.3 If the Member in question so wishes he / she shall have the right to appear and speak at a special meeting of the Committee, which shall be convened solely for that purpose. No other business may be transacted at such a meeting. The Member shall have the right to hear all allegations made and question witnesses. 17.4 If, after making such further enquiries as it

considers necessary into the conduct of the Member and hearing such explanation, if any, as he or she may offer, the Committee decides that his or her conduct has not been explained or accounted for to its satisfaction but was not such as to warrant the expulsion of the Member, the Committee may instead, by a simple majority, suspend the Member for a period not exceeding three months. Should a majority of the Committee not be satisfied that the charges of misconduct have been proved no further action shall be taken.

17.5 If no explanation of his or her conduct shall be given by the Member, or if such explanation shall have been considered unsatisfactory by the Committee, it may expel the Member, provided that not less than a two-third majority of the Members of the Committee in attendance vote for such a course of action.

If on the taking of a vote under Clause 17.4 less than a two-third majority of the Members of the Committee in attendance vote for expulsion the Committee shall make a decision in accordance with the provisions of 17.2.

17.6 When the Committee concerned has resolved that a Member be suspended or expelled, such Member shall, within seven days of the decision, be given notice, in writing, by the Honorary Secretary, or other authorised Officer of his or her Club, of the decision, by registered post or by delivery of such notice to his or her last known address. Such person shall have the right of appeal against the decision, within fourteen days of the date of notification.

The appeal shall be made, in writing, to the Honorary Secretary of his or her Club.

17.7 Notice of an appeal under Clause 17.6 having been given, the decision shall not take effect for a period of twenty-one days from the date of the notification by the Club to the Member.

17.8 The Member shall have the right to have the appeal heard at an Extraordinary General Meeting requisitioned under Clause 18.3.1.2 provided that the necessary signatures for such requisition are procured either by the Member in question or by any other Ordinary Member of his or her Club. This meeting shall, by a majority, decide whether the expulsion shall be confirmed, reduced or repealed. Should the signatures provided for in Clause 18.3.1.2 not be obtained within twenty-one days from the date of notification by the Club to the Member, the Committee shall have power to deem the appeal to have lapsed and to enforce the decision forthwith, or to allow an additional period should it decide by a simple majority, that the circumstances warrant it.

17.9 A decision of the Committee under this Rule shall stand unless and until an appeal is received, by an Officer of the Club, against it. Provided an appeal has been received, and an Extraordinary General Meeting duly requisitioned, the expulsion or suspension shall not then take effect, pending the holding of the Extraordinary General Meeting.

17.10 During the period of suspension the Member shall not be entitled:-

17.10.1 To enter upon the Club property in so far as it is the Club's authority to enforce it, whether in the company of another member or otherwise

17.10.2 save only to collect his or her property or,

17.10.3 for the purpose of attending any General Meeting which may be held during the period of suspension.

17.10.4 To the refund or rebate of the whole or any part of his or her annual subscription or other sum paid or payable by him or her to the Club in respect of the year in which the suspension occurs.

17.11 A person who has been expelled from Membership shall not be entitled:

17.11.1 To enter upon the Club property in so far as it is in the Club's authority to enforce it, whether in the company of another member or otherwise, save only to collect his or her property.

17.11.2 To the refund or rebate of the whole or any part of his or her annual subscription or other sum paid or payable by him or her to the Club in respect of the year during which the expulsion occurs.

17.11.3 All members must relinquish their Handicap Certificates to the Hon. Handicap Secretary on Notice of Expulsion.

17.12 All voting under this Rule shall be by secret ballot.

18 GENERAL MEETINGS

18.1 The Men's Club

18.1.1 The Annual General Meeting of the Men's Club shall, save in exceptional circumstances, be held in the month of October for receiving the Men's Club Committee's Annual Report and the Financial Statement for the year ended the previous 31st August for electing Officers and Members of Committee, revising its rules and transacting such other business of the Men's Club as may be on the Agenda. Preliminary notification of the AGM will be sent to all members 6 weeks prior to AGM date, advising all members of the AGM date, and inviting motions and nominations for officers and members of the General Committee.

18.1.2 Notice convening a General Meeting shall be sent to all members entitled to vote thereat at least 14 days prior to the date fixed for the Meeting. The Notice for every General Meeting shall specify the business to be transacted and the time and place for the Meeting.

The accidental omission to give notice of a Meeting to, or the nonreceipt of notice of a meeting by any person entitled to receive notice shall not invalidate the proceedings of the meetings provided that a notice convening the Meeting was prominently displayed on the Club Notice Board for at least 10 days prior to the Meeting. A final agenda, together with all motions and nominations will be included with this notice.

18.1.3 Notices of Motion and Nominations of Officers and Members of the General Committee of the Men's Club must be made to the Honorary Secretary in writing at least four weeks before the date of such Meeting.

18.1.4 Such Notices and Nominations shall be promptly posted in the main entrance hall of the Clubhouse.

18.1.5 Notices of Motion and Nominations not made as required cannot be considered at the Annual General Meeting.

18.2 The Ladies' Club

18.2.1 The Annual General Meeting of the Ladies' Club shall, save in exceptional circumstances, be held in the month of October for receiving the Ladies' Club Committee's Annual Report and the Financial Statement for the year ended the previous 31st August for electing Officers and Members of Committee, revising its rules and transacting such other business of the Ladies' Club as may be on the Agenda. Preliminary notification of the AGM will be sent to all members 6 weeks prior to AGM date, advising all members of the AGM date, and inviting motions and nominations for officers and members of the General Committee.

18.2.2 Notice convening a General Meeting shall be sent to all members entitled to vote thereat at least 14 days prior to the date fixed for the Meeting. The Notice for every General Meeting shall specify the business to be transacted and the time and place for the Meeting.

The accidental omission to give notice of a Meeting to, or the nonreceipt of notice of a meeting by any person entitled to receive notice shall not invalidate the proceedings of the meetings provided that a notice convening the Meeting was prominently displayed on the Club Notice Board for at least 10 days prior to the Meeting. A final agenda, together with all motions and nominations will be included with this notice.

18.2.3 Notices of Motion and nominations of Officers and Members of the General Committee of the Ladies' Club must be made to the Honorary Secretary in writing at least four weeks before the date of such Meeting.

18.2.4 Such Notices and Nominations shall be promptly posted in the main entrance hall of the Clubhouse.

18.2.5 Notices of Motion and Nominations not made as required cannot be considered at the Annual General Meeting.

18.3 Special and Extraordinary General Meetings

18.3.1 In addition to the compulsory Annual General Meeting

18.3.1.1 The Committee of the Club concerned may, at its discretion, convene a Special General Meeting of the voting Members of such Club to consider and decide on any matter which the Committee considers is of such urgency that it cannot be held over until the compulsory Annual General Meeting.

18.3.1.2 A group of not less than 6 voting members of the Club concerned may submit a requisition to the Honorary Secretary of such Club requesting that an Extraordinary General Meeting of the voting Members of such Club be convened. The requisition shall state the business to be brought forward and this matter will be the only business to be considered at such Meeting.

18.3.1.3 On receipt of such requisition it shall be the duty of the Committee of the Club concerned to have an Extraordinary General Meeting convened without delay and failing notice of such Meeting being issued by direction of the Committee within fourteen days after receipt of such notice by the Honorary Secretary, any members who have signed the requisition may issue notice of an Extraordinary General Meeting, which notice shall be sufficient if published in three successive issues of a daily newspaper circulating in the locality of the Club at least ten days before the date fixed for such Meeting.

18.4 Chairperson at General Meetings

18.4.1 All Annual General, or Extraordinary General Meetings shall be chaired by the President or IN HIS / HER ABSENCE the Vice President or any other member elected by those present. 18.4.2 Each Chairperson in addition to a deliberative vote, shall exercise a casting vote.

19 NOTICES OF GENERAL MEETINGS AND QUORUM

19.1 Fourteen days notice of every General Meeting convened by order of a Committee (except Meetings called under Clause 18.3.1.2 when ten days notice is required) shall be given to members entitled to vote by a circular specifying the time and place of such Meeting and the business to be transacted.

19.2 A notice calling a meeting given under this Clause shall be validly given if sent by post to the last known postal address of a member or by email, or other electronic means, to the last known email address, or other contact details, of a member and no proof of receipt shall in any case shall be required.

19.3 No business of the Men's Club shall commence or continue unless there is a quorum of 10% of members entitled to vote in attendance at a General Meeting.

19.4 No business of the Ladies Club shall commence or continue unless there is a quorum of 10% of members entitled to vote in attendance at a General Meeting.

19.5 No business of the Club shall commence or continue unless there is a quorum of 10% of the total members entitled to vote in attendance at a General Meeting.

20 MODE OF VOTING AT GENERAL MEETINGS

20.1 No proxies shall be allowed.

20.2 Voting shall be either by a show of hands or by ballot.

20.3 Ballot shall mean a vote on voting paper.

20.4 A majority of one shall be sufficient to decide any question under discussion unless a greater majority is required by some other Club rule.

20.5 In the event of a tie the Chairperson shall have and shall use a casting vote as provided in Clause 18.4.2.

20.6 If any member at a General Meeting propose that the mode of voting on any particular matter should be by ballot and this is seconded by another member, then the question of whether voting should be by a show of hands or by ballot shall be decided by a show of hands.

20.7 An election of candidates for membership of the Committee of either the Men's Club or the Ladies' Club shall be by ballot.

21 MINUTES OF MEETINGS

21.1 The Men's Club and the Ladies' Club shall each keep:-

21.1.1 A record in which shall be recorded the Minutes of all Annual General, Special General and Extraordinary General Meetings

21.1.2 A record in which shall be recorded the Minutes of all Committee Meetings held in compliance with Clause 10.3.

21.1.3 The respective Minutes shall be read out at the next General, compulsory or other Committee Meeting and, shall be approved as being a correct record,

22 PERSONAL PROPERTY

22.1 Any personal belongings of Members, visitors and others, brought to, kept at or left on the premises of the Club (either in the Clubhouse or outside in the car park or on the course) shall be at the sole risk of the owners thereof and neither the Men's Committee nor the Ladies' Committee shall be responsible for any loss or damage thereto however arising; but this Rule shall not prejudice any claim by either Club or the owners of the property lost or damaged against Insurance Companies in case of fire or when otherwise covered by Insurance. In addition the Members of both Clubs shall have due regard for any relevant conditions imposed by the Owner of the facilities.

23 CHANGE OF CONSTITUTION AND RULES

23.1 No rule of either the Men's Club or the Ladies' Club shall be repealed or altered or new rule made except at a General Meeting of such Club and by consent of at least two-thirds of the members present and entitled to vote at such Meeting and written notice of the proposed changes must be sent to the Honorary Secretary with the names of the proposer and seconder attached, at least four weeks previous to the Meeting at which same is to be considered.

Amendments to such motions may be proposed and seconded by any Officer or Committee Member.

23.2 An Honorary Secretary shall place the proposal on the Club Notice Board and put the item on the Agenda for the next General Meeting of the Club concerned.

23.3 Any change in the Constitution of the Club which affects Section 2 of the Articles of Association of Golf Ireland must be submitted to Golf Ireland for approval prior to submission to the members of the Club for approval.

24 RULES OF GOLF AND LOCAL RULES

24.1 The Rules of the game of golf shall be the Rules of Golf as approved by the Royal and Ancient Golf Club of St. Andrews.

24.2 The Joint Committee shall, in compliance with Sub-Sub-Clause 10.5.2.1.2 from time to time prescribe such Local Rules as it considers necessary having regard to the nature of the Course or otherwise, provided such Local Rules are not contrary to or at variance with the Rules of Golf or directives issued by Golf Ireland to which the Men's Club or the Ladies' Club is affiliated.

25 BYE-LAWS

25.1 The Joint Committee shall have power from time to time in compliance with Clause 10.5.2.1.1 to make such Bye-Laws as it considers necessary and to alter and repeal same.

26 DISSOLUTION OF THE CLUB

26.1 When circumstances so arise that the Club ought to be dissolved then that matter must be referred to the ordinary members in general meeting, where such proposal shall be carried or rejected.

26.2 Any deficit of assets over liabilities shall be levied equally on all Members and each Member is hereby bound to honour such levy by such date as the Joint Committee shall determine.

26.3 Any surplus shall be equally divided among all Members in the following manner:

26.3.1 Refund of current years membership fees

26.3.2 Refund of entry fees in respect of unfinished internal club competitions.

26.3.3 Any remaining surplus shall be divided equally among all Member's with a continuous 5 year Membership.

26.4 A final General Meeting shall be held, within 6 months of the date of the meeting as set out in Clause 26.1 for the following purposes:

26.4.1 To discuss, approve or otherwise the financial report of the Joint Committee.

26.4.2 To approve or otherwise the proposed levy in the event of a deficit; or distribution in the event of a surplus.

26.4.3 To arrange for the safe custody of all the Clubs records, financial and otherwise, for a period of not less than 6 years.

26.5 In the event of the Joint Committee failing to comply with the requirements of Clause 26.4 or in the event of the report of the Joint Committee under Clause 26.4.1 or the proposal of the Joint Committee under Clause 26.4.2 being rejected by the ordinary members then the entire committee shall be deemed to have retired and the requirements of Clause 26.4 shall be carried out by the President and Vice President. Their decision on all matters shall be binding on all members.